



BARBACK

Position Overview:

Barbacks perform essential tasks to support the Bartender(s) and other staff members in delivering high-quality customer service to event patrons. They help with opening and closing duties, stock items, assist in the reordering process, and perform minor repairs. Barbacks will also assist in the preparation of drinks and/or the pouring of wine and other beverages as needed.

Responsibilities:

Before events:

- Obtain and stock appropriate glassware in bar area(s) and on dining tables
- Obtain and stock bar(s) with ice and ice buckets
- Assist bartenders in bar set up including stocking bar(s) with beer, liquor and other beverages
- Pre-pour wine, champagne or other beverages as needed
- Ensure that sufficient supplies of bar rags and cleaners are available to bar staff
- Turn on dishwasher
- Obtain serving trays and glass trays and ensure that they are clean and dry

During events:

- Restock bar(s) with beverages, fruit, ice and glassware as needed
- Assist wait staff with clearing empty glasses and bottles and return them to appropriate racks and cases
- Assist Event Manager in performing miscellaneous tasks as needed

After events:

- Ensure that all glassware has been retrieved, washed and stored properly
 - Restock beer and wine coolers
 - Clean sinks of all debris
 - Empty, wash, dry and store fruit trays
 - Gather all empty bottles and cans and deliver them to proper storage areas
 - Empty all trash cans, bag trash and place in dumpster
 - Mop floors in work areas including bar(s) and staging areas
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Qualifications:

- Valid TIPS (Training and Intervention Procedures for Servers of Alcohol) certification
 - Must be at least 18 years old
 - Courteous, friendly personality
 - Maintain a professional, neat and well-groomed appearance, adhering to the Mechanics Hall dress code requirements
 - Knowledge of menu items, including beers, wines, cocktails, and liquors
 - Strong problem solving, communication, and interpersonal skills, ability to handle tense situations with coworkers and customers calmly and rationally
 - Must be observant, thorough, responsible and punctual
 - Ability to meet physical demands of the position including walking, standing for extended periods, climbing stairs repeatedly and lifting heavy items (50 lbs.)
 - Able to work a varied schedule consisting of nights, weekends, and holidays
 - High School diploma or equivalent
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This part-time, hourly position reports to the Event Operations Manager. Mechanics Hall offers bar service at an average



140 events hosted each year. Events include galas, fundraisers, weddings, dinners, and dinner-dances as well as both public and private receptions before and at performance intermissions. Not all bars service includes alcoholic beverages. Soda and water service is offered at proms and other events when no alcohol is served.

Rate of pay is at least \$16 per hour, and higher rates are often made based on customer tips. The number of hours per week will vary depending on the events schedule.

Applicants must include a cover letter and resume. No phone calls, please. Email jobs@mechanicshall.org

Organization Overview:

Mechanics Hall is considered the nation's finest pre-Civil War performance hall and it is a beloved community gathering place in Central MA. The Hall is a 501(c)3 non-profit organization owned and operated by the Worcester County Mechanics Association. Our mission is to serve the community by offering the Hall for events that enrich, inspire, and enlighten. It is a National Historic Landmark building and has served the Worcester community since 1857.

Equal Opportunity Employer:

Mechanics Hall is an equal opportunity employer and contractor. We do not discriminate and do take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions and other conditions of employment against any employee or job applicant on the bases of race, color, religion and creed, gender and gender expression, age, national origin and ancestry, disability, marital status, sexual orientation, military status, veteran status, and any other characteristic protected by law. We recognize the injustice of job discrimination in any form and require the full cooperation of all Mechanics Hall employees to ensure the successful operation of our Equal Employment Opportunity Policy. Research suggests that women and BIPOC individuals may self-select out of opportunities if they don't meet 100% of the job requirements. We encourage individuals who believe they have the skills necessary to thrive at Mechanics Hall to apply for this role.